



North Carolina Chapter
American Society of Safety Engineers



**Executive Committee Meeting Minutes
of
October 11, 2007**

To:

	Stephen Bock		Wanda Hughes		Brian Scott
	David Duke		Bob Andrews		Matt Jacobs
	Horace Rozier		Russell Bowen		
	Steve Kaasa		Marvin Perkins		

Attending:

Stephen Bock, David Duke, Horace Rozier, Stephen Kaasa

Meeting Leader: Stephen Bock

Minutes: Stephen Kaasa

Next Executive Committee meeting:

Date: November 8, 2007

Time: 4:30 PM

Place: Buffalo Brothers,
3111 Capital Blvd, Raleigh, NC

Stephen Bock called the meeting to order at approx. 10:30 am

AGENDA ITEMS

MINUTES APPROVAL – September 2007 meeting minutes approved.

- **TREASURER'S REPORT:**

Horace Rozier gave a recap on the income and spending during the last month. The September month end balance is \$4948.99.

COMMITTEE REPORTS

- Government Affairs – Bob Andrews was unavailable for the meeting, therefore

no Government Affairs updates were presented.

- Membership – Stephen Bock stated that total chapter membership total is approximately 239 members.
- Chapter Web Site – Stephen Bock indicated that the attachment mechanism for the ‘blog’ portion of the web site is currently under review by the web hosting company. Once completed, this mechanism will allow users to upload a word-processor document or portable document file (pdf) to the web site for review by other members.

OUTSTANDING BUSINESS

- Leadership conference – David Duke will be attending this conference.
- The following speakers and topics were confirmed for the upcoming 2007-2008 year.
 - EPA has indicated that a field trip will be allowed on site. A date and time have not been set as of this meeting.
- The following topic/field trip is still being planned:
 - OSHA/Barnhill (Raleigh Convention Center) – Wanda Hughes
- An update from NC Department of Labor, Division of Occupational Safety and Health (NC OSH) is being planned for June, 2008.

NEW BUSINESS

- Newsletter – The newsletter will be headed up by David Duke.
- NC ASSE Professional Development Conference – The committee is working with North Carolina State University’s Industrial Extension Service to host a profession development conference at the IES west campus location with a tentative date of February, 2008.

ADJOURNMENT:

The meeting adjourned at approximately 11:00 am.

Respectfully Submitted,
Stephen J. Kaasa