



## **OUTSTANDING BUSINESS**

Chapter Web Site – communication between our President-Elect and the vendor took place recently and resulted in much anticipated web site revisions and needed satisfaction. Some “refinements” are still planned. Two updates are currently available on the web site – CCOSH and chapter-related nomination committee information.

Rose Hill Section – this issue and related Action Item are still on going at this time.

It was voted that the February 8<sup>th</sup> ASSE lunch meeting be moved to a dinner meeting so as not to conflict with the “BEST” conference scheduled for the same day.

## **NEW BUSINESS**

To enhance the planned February “Safety/Management Panel” meeting, members are asked to compile EH&S relative questions they wish the panel to respond to. All questions must be compiled and e-mailed to President Wanda Hughes by Feb. 8<sup>th</sup>. Her e-mail address is [wanda.hughes@co.wake.nc.us](mailto:wanda.hughes@co.wake.nc.us). Remember to get your tough questions answered by our distinguished panel – PLEASE send them in! Thanks.

Tentative March meeting location – Olive Garden.

“E-Vites”, an electronic invitations program overview. It was agreed this computer-based program appears a great tool. It will be used for the future meetings.

New Initiative Success – we kicked-off a member appreciation initiative in December. One lucky attendee during each meeting will receive their next ASSE meeting meal FREE! We will do this each meeting by random drawing. You must be present to win – so we hope to see you at the next meeting.

January’s FREE MEAL WINNER – Mr. Brian Scott.

## **ADJOURNMENT:**

After general group discussions a motion was made to conclude the meeting. The meeting adjourned at approximately 5:30 pm.

Respectfully Submitted,  
Tom Snow

Note: Full names appear in *Italics* when first noted and when motions are made. Names in **Bold** indicate an action item is assigned to that person. All action items are considered completed unless noted in “Outstanding/Open Action Items” in the next meeting minutes.